

303 W Erie Suite 500 Resources

Logistics

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303 W Erie St Suite 500 Chicago, IL 60654

- Parking:
 - Metered street parking on Erie, Franklin, and Orleans.
 - Paid lots within 2 min walk. <u>Spothero</u> is recommended for discounted parking rates.
 - 320 W Erie uncovered lot
 - 673 N Franklin covered, parking garage
 - 310-314 W Huron uncovered lot
- Public transportation:
 - o CTA Brown/Purple Line: Chicago and Franklin
 - Nearby bus stops:
 - #156 LaSalle and Erie
 - #37 Orleans and Erie
- Accessing the building:
 - Show the provided QR code to the dialpad located next to both the external and inner doors unlock the doors.
 - Alternately, dial 500 or 501 or search for Rightsize Facility/Wurkwel on the keypad to gain entrance. The doors will buzz for you to be let in.
 - \circ Take the elevator to the 5 th floor.

Hosting an event

- Event Spaces:
 - o The Parc
 - Capacity 60 standing, 36 seated
 - 36 chairs
 - 18 training tables
 - 5 high-top tables
 - Flexible layouts, different configurations available shown <u>here</u>
 - Two TVs equipped with ClickShare, video conferencing
 - Bluetooth speaker
 - Movable lectern
 - o Oasis
 - Capacity approx. 25 seated
 - Static layout
 - TV with ClickShare, video conferencing capability
- Food and drink:
 - You are welcome to provide your own food and drink; we have no catering requirements, however, we can recommend some of our favorites:
 - Alonti
 - Burrito Beach
 - Hannah's Bretzel
 - Roti
- Technology:
 - o Guest Wi-Fi access is provided upon arrival
 - o Event spaces have full AV capabilities